

**REGISTRATION FORM, 2018**  
**Summer Term**  
**MASTER OF ARTS IN TEACHING, COVENANT COLLEGE**  
**14049 SCENIC HIGHWAY**  
**LOOKOUT MOUNTAIN, GA 30750**  
800.677.3626; 706.419.1406; FAX 706.419.1480

**Registration** for MAT courses is due by May 15; late registration is May 16-May 26 with a \$100 late registration fee. To meet the deadline, registration forms and payment must be *received* by MAT office by the specified deadline. Please plan ahead. If in doubt, please hand deliver to the MAT office, Brock Hall room 302, or scan documents to rebecca.dodson@covenant.edu.

**Please print in black ink.**

**NAME** (ENTER FULL LEGAL NAME AS IT APPEARS ON YOUR SS CARD): \_\_\_\_\_

(NOTE: if your name has changed since enrolling in the MAT program, you will need to provide documentation in order for Covenant to update your name in our records. Marriage license, divorce certificate, social security card, etc.  
Print previous name here: \_\_\_\_\_)

**Covenant Banner ID #:** @ \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

Please indicate the *content field below for which you completed an undergraduate major*, and for which you will be qualified for certification upon completion of the Master of Arts in Teaching degree.

- |   |  |
|---|--|
| <input type="checkbox"/> Art, P-12  | <input type="checkbox"/> History, 6-12                     |
| <input type="checkbox"/> Biblical Studies, 6-12 (ACSI certification only) | <input type="checkbox"/> Mathematics, 6-12                 |
| <input type="checkbox"/> Biology, 6-12                                    | <input type="checkbox"/> Music, P-12                       |
| <input type="checkbox"/> Chemistry, 6-12                                  | <input type="checkbox"/> Physics, 6-12                     |
| <input type="checkbox"/> Computer Science, P-12                           | <input type="checkbox"/> Political Science, 6-12           |
| <input type="checkbox"/> Drama, P-12                                      | <input type="checkbox"/> Spanish, P-12                     |
| <input type="checkbox"/> Economics, 6-12                                  | Indicate two middle grades fields:                         |
| <input type="checkbox"/> English, 6-12                                    | <input type="checkbox"/> Middle grades language arts, 4-8  |
| <input type="checkbox"/> French, P-12                                     | <input type="checkbox"/> Middle grades mathematics, 4-8    |
| <input type="checkbox"/> German, P-12                                     | <input type="checkbox"/> Middle grades science, 4-8        |
|   | <input type="checkbox"/> Middle grades social studies, 4-8 |

**Registering for:** \_\_\_\_\_ Summer Term

**LOCAL MAILING ADDRESS:** \_\_\_\_\_  
Number and Street

\_\_\_\_\_  
City State Zip Country

**PHONE NUMBERS AND E-MAIL:**

- Landline: \_\_\_\_\_ / \_\_\_\_\_
- Cell: \_\_\_\_\_ / \_\_\_\_\_
- Business: \_\_\_\_\_ / \_\_\_\_\_
- Primary e-mail address: \_\_\_\_\_

**SCHOOL EMPLOYMENT (IF APPLICABLE):** Please update school information if employed.

- School Name: \_\_\_\_\_
- School Address: \_\_\_\_\_

**I. COURSE REGISTRATION:** Please indicate below the term and courses for which you are registering for 2016-2017 academic year. Please select only one term at a time.

**SUMMER TERM**

| <u>Course Selection</u> (✓) | <u>Course Number</u> | <u>Course Name</u>                                | <u>Semester Hours</u> |
|-----------------------------|----------------------|---|-----------------------|
|                             | EDU 510              | Foundations for Curriculum Development (core)     | 2 hours               |
|                             | EDU 520              | Introduction to Research (core)                   | 2 hours               |
|                             | EDU 540              | Nature and Needs of the Adolescent Learner (core) | 2 hours               |

**II. TECHNOLOGY INFORMATION AS IT RELATES TO FEES:**

The college campus has wireless Internet capability in addition to standard computer labs. To use the wireless network, your computer must be equipped with an 802.11AC/b/g/n standard with WPA2 encryption. Any wireless card that supports that standard will work throughout the college campus. The technology fee covers your use of college technology systems; it does not cover equipping personal computers with the appropriate wireless adapter. The technology fee is dependent upon the term and is included in the Tuition and Expenses Worksheet below.

**III. 2018 TUITION AND EXPENSES, WORKSHEET:**

**Please complete.**

|   |               |            |
|---|---------------|------------|
| Tuition: Total semester hours:                                    | _____ x \$648 | = \$ _____ |
| Late Registration fee: \$100, applied to late registration period | _____ x \$100 | = \$ _____ |
| Student activity fee <u>per course</u> : \$34 x 3 for summer      | _____ x \$34  | = \$ _____ |
| Technology fee <u>per course</u> : \$26 x 3 for summer            | _____ x \$26  | = \$ _____ |
| <b>TOTAL Tuition and Fees</b>                                     |               | = \$ _____ |

**Note:** The ID card/access fee is payable during orientation. Cash or check only; \$15.00.

- Note: To register for course work, pay the entire amount, OR** the minimum non-refundable deposit of \$500.00 towards tuition.
- Payment may be made by credit/debit card at scots.covenant.edu/PayStudentBill.html (processing fee applies, Discover or MasterCard only), or by cash/check. Credit card payments must be received by 7:00 pm in order to be posted the next business day. Check payment, either by self or third party, must accompany the registration form. To pay by PayPal, go to PayPal website and follow instructions. When prompted for a payment email, use: **med@covenant.edu. Be sure to include your Banner ID with identification of payment.**
- Tuition and fees are assessed on **May 27**. Interest will be added at the end of June *on the last business day of the month at 4:00 pm* on the unpaid balance at the rate of 1.17% per month. Returning students may not register until all financial obligations from the previous term have been satisfied.
- Financial aid grants may not be used to fund the tuition deposit required at registration.
- Note:** Individuals choosing to drop a course after **May 26 (late registration and drop/add period: May 16 - May 26)** will not receive a refund and are responsible to pay total course tuition and fees. This policy is in compliance with Federal and fiscal regulations. No exceptions may be made.

**AMOUNT DUE AND PAYABLE WITH REGISTRATION, 2018. PLEASE COMPLETE:**

|  |          |
|--|----------|
| <b>\$500.00 Deposit towards tuition, non-refundable:</b> | \$ _____ |
| Additional amount towards tuition and fees:              | \$ _____ |
| <b>Total paid tuition and fees</b>                       | \$ _____ |

**Indicate payment method:**

- check –include with registration form
- money order – include with registration form
- e-check
- credit card (Discover and Mastercard only)
- PayPal

Any financial grants, loans, tuition remission, and awards received after the date of registration will be credited to your account. Students receiving tuition remission, or will receive the discount as a financial aid distribution.

**Note re: books and materials:** A course textbook list, including ordering instructions, is included with registration information on the website. Students are responsible to order appropriate textbooks for each course.

**IV. MISCELLANEOUS:**

At registration, all students are required to submit:

- Registration form and payment
- Release of Information Form
- Financial Aid forms if you are seeking financial aid. Financial aid is need based and is awarded on a rolling basis.

I certify to the truthfulness of the answers given herein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date